



City of Decatur  
 P.O. Box 488  
 Decatur, AL 35602-0488

Lodging & Room Occupancy  
 Tax Form

Tax Period Being Paid: \_\_\_\_\_ City Tax ID#: \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 Location Address: \_\_\_\_\_  
 (If you do not know your number please contact us)  
[revenueforms@decatural.gov](mailto:revenueforms@decatural.gov)

Enter the total gross receipts from the rental of rooms and/or other property or services furnished with the rooms for the period stated. Do not include credit sales for which collections have not been made during the reporting period, these will be reported in the period they are collected. This tax report, including payment, must be remitted to the City by the 20th day of the month following the month for which you are reporting.

| Lodging Tax    | Gross Receipts   | Total Deduction      | Net Taxable  | Tax Rate | Gross Tax Due | 1% Discount | Net Tax |
|----------------|------------------|----------------------|--------------|----------|---------------|-------------|---------|
| City Rate      | \$               | \$                   | \$           | 10%      | \$            | \$          | \$      |
| PJ Rate        | \$               | \$                   | \$           | 5%       | \$            | \$          | \$      |
|                |                  |                      |              |          |               |             |         |
| Room Occupancy | # of Room Rented | 180 days consecutive | Room Tax Due | Tax Rate |               |             |         |
| City Rate      | \$               | \$                   |              | \$2.00   | \$            | \$          | \$      |
| PJ Rate        | \$               | \$                   |              | \$1.00   | \$            | \$          | \$      |
|                |                  |                      |              |          |               |             |         |

This form is for use in reporting and payment of the room occupancy tax levied by the City of Decatur. This tax is based on the number of rented rooms you have per day and is in addition to the lodgings tax that you report separately. The amount of the tax is \$2.00 per day per rented room within the city limits and \$1.00 per day per rented room within the police jurisdiction. The form is completed and submitted each month and should be included with the Lodgings Tax Report. The payment for these taxes can be combined in one check if you prefer.

Penalty 15% \_\_\_\_\_ Interest 1% \_\_\_\_\_  
 Total Amount Due: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing this report I am certifying that this report, including any accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief, a true and complete report for the period stated.