

Special Mobile Food Vending Unit Reservation Request

City of Decatur, Planning & Development Department
402 Lee Street NE
Decatur, AL 35602
(256) 341-4720 / Planning@decatur-al.gov



Name of Mobile Food Vending Unit: _____

Location(s) Available:

- SMFVA 1: Corner of Church Street NE & Canal Street NE
- SMFVA 2: 1st Ave NE – West of the Alabama Center of the Arts Parking Lot
- SMFVA 3: 201 1st Ave SE – Morgan County-Decatur Farmers Market

Requested Location(s), Date(s), and Time(s) Request:

(Submit each request on a separate line)

Select Location	Date Requested	Time Requested
SMFVA:		
SMFVA:		
SMFVA:		
SMFVA:		
SMFVA:		
SMFVA:		
SMFVA:		

Point of Contact Name: _____

Phone: _____ Email: _____

Important Information

- All reservation requests must be submitted **at least 14 days in advance**.
- Approval is **not guaranteed**. Requests are reviewed for safety first, then approved on a **first-come, first-served** basis.
- It is the Owner's responsibility to ensure all required documents are **current and valid**:
 - City of Decatur Business License
 - Fire Inspection Certificate
 - Morgan County Health Department Certificate

Requests will be **denied** if any required documentation is expired.

After completing this form, submit it in to the Planning & Development Department or email it, along with additional information, to Planning@decatur-al.gov. We will contact you to verify that dates approved and disapproved a meeting.