

Predesign/Pre-application Meeting Request

City of Decatur, Planning & Development Department
402 Lee Street NE
Decatur, AL 35602
(256) 341-4720 / Planning@decatur-al.gov



If you need to discuss your project confidentially, contact the Planning Director directly at 256-341-4720.

Name of Project: _____

Location of Project: _____

Meeting Contact Name: _____

Phone: _____ Email: _____

Describe the Proposed Project:

In City Limits? Yes ☐
No ☐

Current Zoning: _____ Total Acreage: _____

Do you anticipate additional actions as part of this process (e.g. annexation, rezoning, subdivision, variance, etc)?

If so, please explain:

Requested Location of Meeting: In person ☐ We will typically meet in the conference room on the 4th Floor Planning (402 Lee Street)
Virtual ☐ We are able to host a virtual meeting via ZOOM

We try to have appropriate staff attend predesign meetings based on the type and extent of your project. If you want specific departments available, indicate here:

Planning ☐ Engineering ☐ Public Works (Sanitary Sewer and Stormwater) ☐
Building/Inspections ☐ Fire Marshal ☐ Other: _____ ☐

If your project must appear before the Board of Zoning Adjustment, Planning Commission, Historic Preservation Commission, or City Council, it is strongly recommended that you schedule enough time to submit a complete and compliant application prior to any deadline for review.

Include with this request an overall map or plan for the proposed location as well as any additional information that you have available. The more information you can provide about the proposed project and location before the meeting will allow staff to better prepare to answer questions and provide feedback.

The Zoning Ordinance and Subdivision regulations are available online at <https://www.cityofdecatural.com/departments/planning-department/>

After completing this form, turn it in to the Planning & Development Department or email it, along with additional information, to Planning@decatur-al.gov. We will contact you to schedule a meeting.