



402 LEE STREET
DECATUR, ALABAMA 35601
January 8, 2026
MINUTES

Council Chambers

Architectural Review Board

4:00 PM

I CALL MEETING TO ORDER 4:02 PM

Roll Call:

Present: Paige Bridges, Barbara Kelly, Jacob Woods

Absent: Patrick Rasco

II APPROVAL OF MINUTES: November 13, 2025

Vote: Motion made by Barbara Kelly to approve the Minutes as submitted, seconded by Paige Bridges. Unanimous approval, motion carried.

III EXPEDITED CoAs SINCE THE NOVEMBER MEETING:

616 Moulton Street (Howard) replace HVAC unit with mini-split (#41 for the CoA)

435 Jackson Street (Denney) new roof (#47 for the CoA)

616 Moulton Street (Howard) new front porch light (#38 for the CoA)

616 Moulton Street (Howard) replace in-kind 60 square feet of garage siding and trim (#9 for the CoA)

814 Gordon Street (Jacobs) replace in kind rotten sill plate and nosing (#9 for the CoA)

616 Moulton Street (Howard) add wood stairs to side and rear of house, out of public view (#53 for the CoA)

608 Ferry Street (Lang) amend April roofing CoA to replace rotting shingles on the dormers (#9 for the CoA)

616 Moulton Street (Howard) replace roofing material on flat front porch roof (#47 for the CoA)

616 Moulton Street (Howard) replace garage door (#9 for the CoA)

302 Lafayette Street (Rice) remove vinyl siding from garage and replace in kind with wood, repair shingle roof (#9 for the CoA)

302 Lafayette Street (Rice) demo rear porch foundation (#2 for the CoA)

632 Moulton Street (Henderson) new roof (#47 for the CoA)

IV ELECTION OF A NEW CHAIR AND VICE CHAIR

Terms last for one year, with a two year maximum.

B: Election of Officers

1) Officer Election- The board will elect its own Chairperson and Vice-Chairperson, and other officers from time to time as it determines necessary, all of whom shall be members of the board. Officers will be elected at their first regular meeting in January of each year, and the candidate receiving a majority vote of the entire membership of the board shall be declared elected. Officer Qualification Considerations: Officers should be interested in holding the position(s), be able to devote sufficient time to board business, be committed to attend as many regular and special board meetings as possible, be prepared to make presentations to City Council, citizens, committees, neighborhood groups, and service clubs regarding board's responsibilities, projects, plans, and policies, and have sufficient experience on the board to understand its role and function and to have a basic understanding of the City's applicable policies and development regulations.

2) Terms- Officers shall serve for one year or until his/her successor takes office. Officers shall be eligible for reelection; but no member shall serve as Chair for more than two (2) consecutive years.

3) Absence of Chair and Vice-Chair- When both the Chair and Vice-Chair are absent from a meeting, the members present shall select a member to temporarily act as Chair for that meeting by consensus or by a majority vote.

4) Officer Vacancy- A vacancy in an officer position shall be filled by election at the next regular or special meeting of the board from current board members. Until such election, the Vice-Chair shall serve as acting Chair, if the Chair position is vacant. All members elected to fill an officer position shall serve until the next annual officer election.

C: Officer Duties

1) Duties of Chairperson- The Chairperson shall preside at all meetings and hearings of the Architectural Review Board and shall have the duties normally conferred by parliamentary usage of such offices. The Chairperson may succeed himself/herself subject to the conditions outlined in Section B part 2 above. The Chairperson shall have the privilege of discussing all matters before the board and to vote thereon. All resolutions adopted by the board and board correspondence shall be signed in his/her name as the Chair of the Commission.

2) Duties of Vice-Chairperson- The Vice-Chairperson shall assume the duties and responsibilities of the Chair in the event that the Chair is absent or unable to perform their duties.

Vote: Motion made by Barbara Kelly to nominate Jacob Woods as board chair. Seconded by Paige Bridges. Unanimous approval, motion carried.

Motion made by Jacob Woods to nominate Paige Bridges as vice chair. Seconded by Barbara Kelly. Unanimous approval, motion carried.

V COURTESY REVIEWS

1038 Jackson Street SE (Swope)

This is a courtesy review of a new Auxiliary Dwelling Unit (ADU) to the rear of the property to replace the existing unit. This unit will be smaller in foot print from the existing unit to accommodate set back requirements. Changing the existing driveway configuration and adding a rear screened porch to the house will also be a part of the discussion.

This is a courtesy review of the project to level set expectations for siding, roofing, and windows before the project goes into full design for a CoA submittal later in the year.

Discussion: Board was supportive of the proposed smooth plank Hardie, roof pitch, windows, and massing. Also supportive of rear porch and proposed driveway alterations.

V COMPLIANCE UPDATES

Motion to adjourn meeting at 4:27 by Paige Bridges, seconded by Barbara Kelly. Unanimous approval, motion carried. Meeting adjourned.