



# CITY OF DECATUR INVITATION TO BID 24-023

LED Field Lighting Installation at Jack Allen  
Sportsplex

## Table of Contents

Page 1	Invitation for Bid
Page 2	Price Sheet
Page 3-5	Terms & Conditions
Page 6	E-verify Affidavit Form
Page 7-8	Contractor PQF
Page 9	Bill of Material
Page 10-15	Project Specifications
Page 16	Additional Information
Page 17	Final Checklist

Date Issued: July 8<sup>th</sup>, 2024

Invitation to Bid No.: 24-023

The City of Decatur will accept sealed bids for the following material, equipment or services:

Description: LED Field Lighting Installation at Jack Allen Sportsplex

**Sealed and marked bids must be received before Tuesday, August 6th, 2024 at 2:00pm.**

**There will be a MANDATORY Pre-bid meeting held at Point Mallard Campground, located at 2600 Point Mallard Dr SE C, Decatur, AL 35601 on Tuesday, July 23, 2024 at 10am.**

**Bid to be opened on Tuesday, August 6<sup>th</sup>, 2024 at 2:00pm in the Purchasing Conference Room located in the Historic Train Depot at 701 Railroad Street NW, Decatur, AL 35601.**

Return sealed bid to:

**Regular Mail**

City of Decatur  
Purchasing Department  
P.O. Box 488  
Decatur, AL 35602

**Courier**

City of Decatur  
Purchasing Department  
Historic Train Depot  
701 Railroad St NW | Decatur, AL 35601

I/We agree to furnish at the prices shown and guarantee that each item offered will meet or exceed all specifications, terms and conditions, and requirements listed. I herein affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise. I have read and understand all terms and conditions of this bid.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Typed/Printed Authorized Name

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contractor's License No. (if required)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email

# PRICE SHEET

Opening Date: August 6<sup>th</sup>, 2024

Invitation to Bid No.: 24-023

Opening Time: 2:00pm

<b>Estimated # of Days to Complete Installation (Installation ONLY— Lighting Furnished by OWNER) (See Page 9 for BILL OF MATERIAL)</b>	
<b>Total Project Cost (See Pages 10-15 for PROJECT SCOPE)</b>	

**Prices quoted in all bids for personal property shall be total delivered price.**

- A bid bond IS REQUIRED for this ITB. (See details on page 4)
- Delivery can be made \_\_\_\_\_ days or \_\_\_\_\_ weeks after receipt of order.
- Terms: \_\_\_\_\_ (Discounts offered in payment terms will be considered in the bid evaluation)
- Prices valid for acceptance within \_\_\_\_\_ days (not to be less than 180 days)
- Successful bidder shall submit a completed and notarized affidavit of compliance with Section 31-13-9 of the Code of Alabama, known as the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. A blank copy is included in the bid package. (Page 6)

**NOTE: FOR THIS BID TO BE CONSIDERED RESPONSIVE, ALL INFORMATION REQUESTED SHOULD BE SUPPLIED, AS APPROPRIATE OR THE ENTIRE BID MAY BE DISQUALIFIED. BID RESPONSE MUST BE IN INK OR TYPED WITH THE ORIGINAL SIGNATURE INCLUDED.**

By signing this contract, (Insert Company Name) \_\_\_\_\_ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

\_\_\_\_\_  
Bidder Signature

\_\_\_\_\_  
Company

## STANDARD TERMS AND CONDITIONS

**IN ORDER TO SUBMIT A RESPONSIVE BID, IT IS VERY IMPORTANT THAT ALL TERMS AND CONDITIONS, SPECIFICATIONS AND INSTRUCTIONS ARE READ THOROUGHLY.**

Bid response envelopes shall be properly identified on the front with the invitation to bid number, opening date and time. Each individual invitation to bid shall be submitted in a separate sealed envelope. Multiple bid responses submitted in the same envelope/courier package (that are not in separate envelopes properly identified) shall be rejected. The Purchasing Department assumes no responsibility for late bid responses that occur due to the U.S. Postal Service or private courier service.

Bid responses and signature page must be submitted on this form in ink or typewritten or the bid will be rejected. Submit this **original and (1) copy** of the original with your response.

For a “no-bid” response, return the signature page signed and marked “no bid”. Non-response may result in removal from active bidders list.

The attached specifications are being provided to potential bidders as guidelines that describe the type and quality of equipment, supply, and/or service the City of Decatur is seeking to purchase. The bidder must indicate compliance or list exceptions to each specification item for consideration. Failure to comply with this provision could be cause for rejection of the bid.

Bid responses must be received in the office of the Purchasing Department not later than the date and time specified.

The Purchasing Department will not accept facsimile (fax) nor email transmissions of bids.

Changes or modifications of this Invitation to Bid are allowed only by written authority of the Purchasing Agent.

**Non Appropriation of Funds:** Continuation of any agreement between the City of Decatur and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the City as a result. The City will not incur liability beyond the payment of accrued agreement payment.

**Descriptive Literature:** Reference to brand names and numbers is not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality indicated will be considered, providing the bid clearly describes the item offered and indicates how it differs from the referenced brands. Descriptive literature on any supplemental information necessary for comparison purposes shall be submitted with the bid or the Purchasing Agent may reject the bid for that item. Reference to literature submitted with a previous bid, or on file with the Purchasing Department will not satisfy this requirement.

The City of Decatur reserves the right to modify all or any portion of this Invitation to Bid when the best interest of the City is involved. The City reserves the right to award this bid

to a single vendor or multiple vendors when in the best interest of the City. The City reserves the right to award parts of this bid or to reject all bid submissions.

The City of Decatur reserves the right to seek clarification of bid responses from vendors submitting responses.

The City of Decatur is exempt from all Federal, sales and use taxes.

All bidders shall maintain such insurance as will protect bidder and the City of Decatur from claims under Workman's Compensation Acts and from claims for damage and or personal injury, including death, which may arise from the operation and/or fulfillment of the resulting contract of this Invitation to Bid. Insurance shall be written by companies authorized to do business in Decatur, Alabama. **Evidence of insurance shall be furnished to the City of Decatur Purchasing Department with submitted bids.**

Any individual, company, or corporation doing business with the City of Decatur must possess and show proof thereof all proper licenses and/or proper certifications required by Federal, state and local statutes and regulations prior to award when requested.

The City of Decatur reserves the right to terminate any contract resulting from this bid for just and reasonable cause whereby it appears to be in the best interest of the City. The City shall give the Contractor 90 day's written notice of termination.

The successful bidder agrees, by entering into this contract, to defend, indemnify, and hold the City of Decatur harmless from any and all causes of action or claims of damages arising out of or related to bidder's performance under this contract.

The successful bidder shall abide by all Federal, State, and Local Statutes, laws, regulations, and ordinances. Including but not limited to a current business license and remittance of sales tax owed to the City.

**A Bid Bond or a certified check in the amount of five percent (5%) of the price bid, or \$10,000, whichever is least, payable to the City of Decatur, must accompany each bid. Performance Bond and Payment Bond, each in the amount of one-hundred percent (100%) of the bid amount, will be required of the successful Bidder.**

An electronic version of this bid is available on the City's website at [www.decaturalabamaua.com](http://www.decaturalabamaua.com) or by emailing [purchasing@decatur-al.gov](mailto:purchasing@decatur-al.gov). Additional PDF files of schematics and summary's can be found at [www.cityofdecatur.com/bids/](http://www.cityofdecatur.com/bids/). In order to decrease the evaluation time and insure award by the award date please enter your responses in the electronic version if possible, and return it with a hard copy with your bid response package.

The hard copy of the invitation to bid on file in the City of Decatur Purchasing office shall serve as the master document. Any alterations, deletions, additions or other changes that materially change the intent of the bid could be considered grounds for rejection of the bid response.

Materials incorporated into the Work are exempt from sales and use tax pursuant to Alabama Act No. 2013-205 (effective January 1, 2014). General Contractors and subcontractors interested in bidding are advised to contact the Sales, Use, & Business Tax

Division of the Alabama Department of Revenue for information regarding required qualifications for exemption. Materials incorporated into the project are exempt from sales and use tax. General contractors and/or subcontractors are advised that the successful bidder will be required to submit a routine application to the Alabama Department of Revenue for an exemption certificate. **The exemption certificate application must be furnished to the City of Decatur Purchasing Department prior to submission to the State of Alabama.**

References: Please include a list of at least three (3) references with your submission.

Exclusion of the electronic files in a bid response is not a basis for rejection.

**A BID RESPONSE MAY BE REJECTED IF:**

- Bids improperly submitted or identified
- Bid bond not enclosed
- Bid not signed or not original signature
- Requested information, or documentation not submitted with bid
- Failure to acknowledge receipt of any addendum with bid
- Material alteration of the master document
- Invitation to bid number not on face of envelope
- Received late
- Bid response not on original form
- Bid not in ink or typed
- Proper licensing not included/provided as required by law

Notice: As a condition of contract, grant or incentive performance with the City of Decatur, compliance with the requirements of the Beason-Hammon Alabama Taxpayer and Citizen Protection Act must be provided. Please enter the name of your company and your name and complete the affidavit below. Your signature must be notarized.

BUSINESS NAME: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

### **E-VERIFY AFFIDAVIT**

I am the applicant listed above. In my capacity as \_\_\_\_\_ of the business entity listed above, I do hereby execute this affidavit on behalf of the business listed above and, by executing this affidavit, I verify that business' compliance with Section 31-13-9 of the Code of Alabama, 1975, stating affirmatively that it does not knowingly employ, hire for employment or continue to employ an unauthorized alien. Further, the business has registered with and is participating and will participate during the performance of any contract with the City in the federal work authorization program known as "E-verify" web address <https://e-verify.uscis.gov/enroll> , operated by the United States Citizenship and Immigration Service Bureau of the United States Department of Homeland Security to verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P. L. 99-603, in accordance with the applicable provisions of Alabama's Immigration law.

The undersigned further represents that, should the business employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City, it will secure from such subcontractor(s) verification of compliance with Section 31-13-9 of the Code of Alabama, 1975, in a form substantially similar to this affidavit. The Business further agrees to maintain records of such compliance and provide a copy of each said verification on request of the City.

\_\_\_\_\_  
E-verify Employment Eligibility Verification User Identification Number

\_\_\_\_\_  
Applicant

Sworn to and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**CITY OF DECATUR, ALABAMA**

**Contractor Pre-qualification Form (PQF)**

**This form must returned in your sealed bid submission**

<b>Safety Health and Environmental (FOR CONTRACTORS AND MAJOR SUPPLIERS)</b>			
<b>GENERAL INFORMATION</b>			
1. Company Name:		Telephone:	
Street Address:	Mailing Address:		
2. Contact for Insurance Information (Name):			
Title:	Telephone:	Fax:	
3. PQF Completed By (Name):			
Title:	Telephone:	Fax:	
<b>ORGANIZATION</b>			
4. Project Description:			
_____			
_____			
<b>SAFETY, HEALTH &amp; ENVIRONMENTAL PERFORMANCE</b>			
5. Injury & Illness Stats (previous 3 years)	(Year)	(Year)	(Year)
Total Recordable Incidents:	_____	_____	_____
Fatalities:	_____	_____	_____
6. Has your company received any Citations, Notice of Violations, or other penalties relative to safety, health, or environmental within the last three years?			
Yes _____ No _____			
If Yes, please provide detailed explanation.			
_____			
_____			
_____			

7. Does your organization have a "Drug Free Workplace Policy" and/or Program?

Yes    No



8. Does your organization have an Accident/Incident Reporting and Investigation procedure?

Yes  No

9. Do you have a Safety Orientation Program?

Yes  No

10. Do you conduct field safety inspections?

Yes  No

11. Do you conduct Safety Meetings?

Yes  No

12. Company Safety Health and Environmental contact:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: Mobile \_\_\_\_\_

Office \_\_\_\_\_

Email Address: \_\_\_\_\_

13. Company Representative:

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Jack Allen Softball Complex

## Bill of Materials

Project #223169

Bid 24-023

Equipment Description	
14	Light-Structure System™ Total Light Control™ TLC-LED-550 luminaires
44	Light-Structure System™ Total Light Control™ TLC-LED-900 luminaires
46	Light-Structure System™ Total Light Control™ TLC-LED-1200 luminaires
56	Light-Structure System™ Total Light Control™ TLC-LED-1500 luminaires
36	Light-Structure System™ Total Light Control™ TLC-BT-575 luminaires
17	60ft galvanized steel poles
6	70ft galvanized steel poles
3	80ft galvanized steel poles
26	Pre-cast concrete foundations (9,500 PSI) with integrated grounding
✓	Factory wired and assembled pole top luminaire assemblies
✓	Factory wired electrical component enclosures
✓	Factory built wire harnesses with plug-in connections
Controls	
4	24" x 72" Control and monitoring cabinets
✓	High/medium/low dimming
40	30-amp contactors
18	On-Off-Auto (OOA) switches
Warranty	
✓	Musco's Constant 25™ product assurance and warranty program that eliminates 100% maintenance costs for 25 years, including labor, materials, monitoring and guaranteed light levels.

LIGHTING INSTALL ONLY SPECIFICATION  
PREPARED FOR

## **Jack Allen Softball Complex**

Athletic Fields Lighting Project  
Decatur, AL

Bid #24-023

SUBMITTED BY:

### **Musco Sports Lighting, LLC**

2107 Stewart Road  
PO Box 260  
Muscatine, Iowa 52761  
Local Phone: 563/263-2281  
Toll Free: 800/756-1205  
Fax: 800/374-6402



## **PART 1 – GENERAL**

**Contractors: This is an INSTALL ONLY spec for owner furnished sports lighting materials. It is the intent of the City of Decatur to furnish Musco's TLC LED Lighting System for this project. The contractor shall be responsible for accepting delivery of equipment and the installation of all Sports Lighting equipment. In order to assist the contractors a BOM of all items to be provided by the owner will be included. The install requirements are as listed below.**

### **1.1 ELECTRICAL SYSTEM REQUIREMENTS**

- A. Contractor Responsibility:** The installing contractor shall be responsible for providing the labor and equipment to install a complete and operational system as provided by the owner. The contractor's responsibility for the sports lighting system shall commence from the secondary side of the service transformer and include from that point out all underground electrical, the building of the poles, drilling of foundations and erection of all poles. The electrical contractor shall coordinate the transformer and switchgear locations, as well as identifying the voltage and phase of the service, with the local power company and the Owner's representative before any equipment is installed.
- B. Electric Power Requirements for the Sports Lighting Equipment:**  
Electric power: 480 Volt, 3 Phase for all services. Currently there are five services for each different facility within this park complex. Please coordinate the location of each service and the number of services with the Electrical Engineer.
- C. Maximum total voltage drop:** Voltage drop to the disconnect switch located on the poles shall not exceed three (3) percent of the rated voltage.
- D. System Design**
- 1. The electrical system equipment shall consist of:**
    - (1) Lightning Protection for individual poles as follows (per NFPA 780):**
      - i. All Musco poles are internally grounded so no ground rods are required.**
    - 2. Underground wiring shall be all copper wire and shall be installed in PVC Schedule 40 conduit and shall be buried to a depth meeting the NEC and local electrical codes. Acceptable copper wire types need to comply with any local requirements but will be labeled either THHN or THWN. If above ground conduit must be used, it shall be rigid galvanized steel. Conduit elbows located at the electrical panel shall be rigid galvanized steel.**
- E. Trenching or Directional Boring**
- 1. The installing contractor shall be responsible for locating all underground utilities including, but not limited to: natural gas, electric, water, sewer, cable TV, and telephone.**
  - 2. The owner shall be responsible for locating and staking any underground facilities that are not utility related. Owner accepts responsibility for damage to such facilities that are not properly located or staked.**
  - 3. Trenching depth and width shall be adequate to install appropriately sized conduit and to meet local and National Electrical Codes.**
  - 4. Trenches shall be backfilled with excavated soil and compacted to approximately the same density of the surrounding soil to minimize settlement.**
  - 5. No trench line or feeder circuit shall cross the playing area.**
- F. Design Standards**
- 1. All circuits shall be designed so that the voltage at the safety disconnect in the electrical enclosure near the base of each pole is within 3% of nominal.**

2. **All work shall meet local and National Electrical Codes. It shall be the installing contractors' responsibility to correct any work deemed unacceptable by local electrical inspectors.**
3. **All electrical components shall be UL Listed for the appropriate application.**
4. **Each pole shall be on a dedicated circuit. If common poles are used, or a pole is to have fixtures on separate circuits, multiple dedicated circuits shall be run to that pole. Consult lighting equipment specifications, lighting manufacturer and plans as provided by the electrical engineer for special circuitry information.**

## **PART 2 – EXECUTION**

### **2.1 CONTRACTOR'S DUTIES**

All work performed under this contract shall be performed in accordance with all provisions of these specifications and drawings. Any deviations from the specifications or plans must be approved in writing by the owner or his representative.

- A. Initial site inspection: The contractor shall be presumed to have made a reasonable inspection of the premises prior to the time of bidding and shall be held responsible for all information available through such inspection. The contractor shall immediately upon discovery, bring to the attention of the owner any conflicts that may occur among the various provisions of the specifications and plans. The owner shall resolve such conflicts and shall be responsible for any costs reasonably incurred by the contractor due to such conflict. Failure of the contractor to bring conflicts or exceptions to the attention of the owner shall allow the owner to require any change deemed necessary before acceptance by the owner.
- B. Insurance Requirements:
  1. Contractor's and Subcontractor's Insurance: The contractor shall not commence work under this contract until he has obtained all the insurance required under this paragraph and such insurance has been approved by the owner, nor shall the contractor allow any subcontractor to commence work on his sub-contract until the insurance required of the subcontract has been so obtained and approved.
  2. Workman's Compensation Insurance: The contractor shall procure and shall maintain during the life of the contract, Workman's Compensation Insurance and Death Liability Insurance for all of the employees engaged in work on the project under the contract, and in case any such work is sublet, the contractor shall require the subcontractor similarly to provide Workman's Compensation Insurance and Death Liability Insurance for all of the latter's employees engaged in such work unless such employees engaged in hazardous work on the project under his contract are not protected under Workman's Compensation Statute, the contractor shall provide and shall cause each subcontractor to provide adequate employer's general liability insurance for the protection of such of his employees not otherwise protected.
  3. Contractor's Public Liability and Property Damage Insurance: The contractor shall procure and shall maintain during the life of this contract, Contractor's Public Liability Insurance in an amount not less than \$500,000 for injuries, including accidental death to any one person and subject to the same limit for each person in an amount not less than \$500,000 on account of one accident, the Contractor's Property Damage Insurance in an amount not less than \$100,000 each occurrence and aggregate.
  4. Subcontractor's Public Liability and Property Damage Insurance: The contractor shall require each of his subcontractors to procure and to maintain during the life of his subcontract, Subcontractor's Public Liability and Property Damage Insurance of the type specified in subparagraph 3 hereof in the amount specified.
  5. Automobile Public and Property Damage Insurance: The contractor shall require each of his subcontractors to procure and to maintain during the life of his subcontract, Automobile Public Liability Insurance in an amount not less than \$500,000 single limit for injuries, including accidental death and property damage. Insurance for automobiles shall include: the contractor's owned automobiles and trucks, hired automobiles and trucks, and automobiles and trucks not owned by the contractor.

- C. Bonding: The successful contractor shall furnish a performance bond in an amount equal to one hundred percent (100%) of the contract as security for the faithful performance of this contract, and a labor and material payment bond in an amount of one hundred percent (100%), or in the penal sum not greater than that prescribed by state, territory, or local law, as security for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with this contract. The bonds shall be written by a surety licensed to do business in the locale in which the work is being performed and shall be satisfactory to the owner.

The successful contractor shall, upon completion of the project, protect the owner against defective materials or faulty workmanship with a contractor's warranty for a period of two (2) years. This does not include items related to the performance of the lighting system. This contractor's warranty only pertains to items installed by the contractors. The contractor, at the owner's request, shall furnish a maintenance bond for the above outlined maintenance term. This bond shall be in an amount not to exceed one hundred percent (100%) of the contract price.

- D. Codes, Permits and Licenses: All work shall comply with the applicable rules of the National Electrical Code, the National Electrical Safety Code, the National Fire Codes, (published by the National Fire Protection Association), state and local codes and ordinances, and the terms and conditions of the services of the electrical utility, as well as any other authorities that may have lawful jurisdiction pertaining to the work specified. None of the terms or provisions of this specification shall be construed as waiving any of the rules, regulations, or requirements of these authorities. The contractor shall procure all necessary permits or licenses to carry out his work, and shall pay the lawful fee therefore, as well as for any inspection fee or the cost of a certificate of approval.

In any instance where these specifications call for materials for construction of a better quality or larger size than required by the codes, the provisions of these specifications shall take precedence. The codes shall govern in the case of direct conflict between the codes and the plans and the specifications.

## **2.2 MATERIALS NEEDED TO COMPLETE THE INSTALL OF OWNER FURNISHED MATERIALS**

- A. Approved Materials: All materials supplied by the contractor under the provisions of these specifications and plans shall be new materials of the kind and character called for by the specifications. Defective equipment or material damaged in the course of installation or tests shall be replaced or repaired in a manner satisfactory to the owner. All materials and equipment to be furnished under these specifications shall be the standard product of a manufacturer regularly engaged in the production of such material and shall be the manufacturer's current standard design.
- B. Alternate Materials: The materials specified have been determined to have characteristics appropriate for the purposes of this project. Alternate materials will only be considered as a substitute bid on a separate substitution sheet. No bid will be approved which proposes to use a non-approved substitute. Substitutions will not be considered in determining the lowest responsive bid. The owner reserves the right to reject any or all bids.

## **2.3 SITE ACCESS**

- A. Contractor Access: For the performance of the contract, the contractor will be permitted to occupy such portions of the site as shown on the plans, or as permitted by the owner or his representative. A reasonable amount of tools, materials or equipment for construction purposes may be stored in such place, but not more than is necessary to avoid delays in construction. Excavated and waste materials shall be piled or stocked in such a way as to not interfere with spaces that may be designated to be left free and unobstructed, not to inconvenience other contractors or the owners.

- B. Owner's Access: The owner's representative shall at all times have access to the work site. The contractor shall keep the owner advised of the progress of the project and shall provide opportunity for the owner or his representative to inspect each phase of the project. The contractor shall provide proper and safe facilities for such access and for inspection.

## **2.4 REPLACEMENT OF DAMAGED PROPERTY**

The contractor shall replace all property damaged by him including fences, trees, plants, grass, walks, drives, building surfaces, etc.

## **2.5 INSTALLATION**

- A. Manufacturer's Instructions: Written instructions for the installation of the sports lighting equipment shall be provided by the manufacturer. The contractor shall review the instructions prior to beginning installation and submit any questions or concerns to the electrical engineer who will respond by coordinating an answer with the lighting manufacture.
- B. Installation of Equipment: Contractor shall install lighting equipment per manufacturer's stated requirements to ensure lighting performance is achieved.
- C. Manufacturer Representative: A qualified representative from the sports lighting manufacturer shall be available to provide answer questions and provide technical assistance if required by the contractor.
- D. Accepting delivery and Handling of Equipment: The contractor will be notified by the lighting manufacture of potential delivery dates and shall have all necessary equipment and manpower on site to accept the delivery of the equipment. It will be the contractor's responsibility to store equipment on an approved site by the owner and engineer. Lighting equipment shall be handled in an appropriate manner to ensure safe installation and prevent damage to the equipment. Repair or replacement of damaged component shall be the responsibility of the installing contractor.
- E. Rigging: Use the appropriate rated web fabric slings to lift components into position. Chains or cables shall not be allowed due to potential failure and damage to components.
- F. Completion Time: All construction, after Notice to Proceed, is to be completed within **90 days**. If construction is not completed within the specified period, and the delay is due to the fault of the contractor, the owner may charge the contractor liquidated damages in the amount of **\$100 per day**. The contractor will be required to commence work within ten (10) calendar days after the owner issues a Notice to Proceed and shall be present at the job site during normal working hours and shall proceed to completion with due diligence.
- G. Clean-up: Upon completion of the work and before acceptance and final payment is made, the contractor shall clean and remove from the site of the work, surplus and discarded materials, temporary structures and debris of every kind. The contractor shall leave the site of work in a neat and orderly condition equal to that which originally existed. Surplus and waste materials removed from the site of the work shall be disposed of at locations satisfactory to the owner.

## **2.6 FIELD QUALITY CONTROL**

- A. Illumination Measurements: Upon substantial completion of the project and in the presence of the Contractor, Project Engineer, Owner's Representative, and Manufacturer's Representative, illumination measurements shall be taken and verified by the lighting manufacture. The illumination measurements shall be conducted in accordance with IESNA RP-6-01, Appendix B.

- B. Correcting Non-Conformance: If, in the opinion of the Owner or his appointed Representative, the actual performance levels are not in conformance with the light levels as presented by the lighting manufacture the lighting manufacture shall correct any non-conformance issues at no expense to the owner and or contractor. If upon inspection by the lighting manufacture, the electrical engineer and the owners representative if it is determined the lighting system is not installed as per the lighting manufactures recommendations the Contractor shall be liable to any non-conforming issues if installation of the lighting equipment does not conform to manufacturer's stated requirements:
- C. In the event the contractor does not install the owner provided system per the manufactures recommendations the contractor shall be responsible for correcting any incorrectly installed items.



## **Additional Information:**

Electronic documentations for additional schematics, Project Summary, Illumination Summary, Equipment Layout, Control Systems Summary, and Installation Instructions can be viewed/downloaded at [www.cityofdecatural.com/bids](http://www.cityofdecatural.com/bids) or by emailing the purchasing department at [purchasing@decatur-al.gov](mailto:purchasing@decatur-al.gov).

## **Points of Contact:**

Project Manager, Jeff Dunlap | 256-260-3575 | [jdunlap2161@gmail.com](mailto:jdunlap2161@gmail.com)

Purchasing Agent, Jeremy Sherrill | 256-341-4522 | [jsherrill@decatur-al.gov](mailto:jsherrill@decatur-al.gov)

## Bid Document Checklist

Items Required with Bid	Submission Requirements Check Sheet X = REQUIRED; BLANK=NOT REQUIRED	Items Submitted (Bidders Initials)
X	Envelope Sealed and Marked w/bid # on front	
X	Original Signatures on front page (in ink)	
X	Bid Bond or Check	
	Addendum	
X	E-Verify form	
X	Proof of Insurance	
X	Price Sheet Information Included	
X	References (please provide at least 3)	
	Catalog	
X	Send in on or before given time	
X	Business License (if Bid is awarded)	

**PLEASE CALL OR EMAIL THE PURCHASING DEPT IF YOU HAVE  
ANY QUESTIONS ABOUT THE BID REQUIREMENTS at  
(256) 341-4520 or email [purchasing@decatour-al.gov](mailto:purchasing@decatour-al.gov).**