



Beautification Crew Associate I

Environmental Services

BE-043-003

JOB SUMMARY

This position assists in the Beautification of the City through litter collection.

MAJOR DUTIES

- Responsible for the transport of assigned crew to/from assigned work locations.
- Ensures assigned crew is productive in the collection of litter and debris from city streets, rights of way, and other City owned properties.
- Ensures assigned vehicle and equipment is in good working order and reports issues to department leadership in a timely manner.
- Ensures safe work practices including wearing appropriate PPE and vests, and placement of safety cones, signs, and flags.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Skill in safe operation of City vehicle.
- Skill in problem solving.
- Skill in interpersonal relations.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Beautification Crew supervisor work in terms specific instructions, and spot-checks completed work for compliance with instructions and established procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include city and department policies and procedures. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists physical activity. Inclement weather contributes to the complexity of the work.
- The purpose of this position is to assist in the collection of street litter. Successful performance in this position contributes to provision of a clean, well-maintained municipality.

CONTACTS

- Contacts are typically with coworkers, other city personnel, vendors, and the general public.
- Contacts are typically to resolve problems and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is performed outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt, grease, and machinery with moving parts. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- High school diploma or equivalent GED.
- Valid driver's license issued for the vehicle to be operated.

Description of Change	Effective Date	Resolution #
New Job Classification, Pay Grade 10	3/20/23	22-066

EMPLOYEE ACKNOWLEDGEMENT

I verify that I have received a copy of the job description for the position that I have been offered. I understand the duties and responsibilities assigned to me and acknowledge that I am able to perform the essential functions of the job with or without accommodations and will notify the City if accommodations become necessary. Furthermore, I understand:

- these are intended as guidelines and will change over time, as necessary
- nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time
- this description reflects management's assignment of essential functions and it does not proscribe or restrict the tasks that may be assigned
- this job description is subject to change at any time

Print Name: _____

Signature: _____ **Date:** _____