

PROJECTION:	24025	FY24	HUMAN	RESOURCES	BUDGET	FUND	025
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000	NO DEPARTMENT
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TOTAL NO DEPARTMENT	1,016,798.89
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 24025 FY24 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:

PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2024 FINANCE
02500040 51034 - DENTAL INSURANCE				4,200.00 *
Dental		1.00	4,200.00	4,200.00
02500040 51036 - VISION INSURANCE				803.88 *
Vision		1.00	803.88	803.88
02500040 51040 - RETIREMENT				87,577.28 *
RSA Retirement		1.00	87,577.28	87,577.28
02500040 51041 - FICA				42,087.73 *
FICA		1.00	42,087.73	42,087.73
02500040 51042 - MEDICAL INSURANCE				78,433.08 *
Medical Insurance		1.00	78,433.08	78,433.08
02500040 51043 - WORKMEN'S COMPENSATION				.00
02500040 52021 - OFFICE SUPPLIES				3,000.00 *
General office supplies, including employee file folders, copier paper, applicant testing supplies, w2 and 1095 tax documents		1.00	3,000.00	3,000.00
02500040 52022 - OPERATING SUPPLIES				1,000.00 *
Includes Shred-It, Survey Monkey, badging supplies		1.00	1,000.00	1,000.00
02500040 52023 - REPAIR & MAINTENANCE				.00
02500040 52026 - DUES AND PUBLICATION				4,684.00 *
Society of HR Management (SHRM) dues for director \$219		1.00	340.00	340.00
TVC-SHRM Annual Dues - 4 employees				
International Public Management Association for Human Resources (IPMA-HR) Annual Dues		2.00	156.00	312.00
Department Head and one other employee				
Alabama Association of Public Personnel Administrators (AAPPA) Annual Dues		1.00	175.00	175.00
Society and Local Government Benefits Association (SALGBA) Annual Dues		1.00	.00	.00
will not renew				
Business and Legal Resources - HR Law and Documents - Annual Subscription		1.00	1,874.00	1,874.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 24025 FY24 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 FINANCE
PERSONNEL	BOARD FUND				
	Business Management Daily Newsletter and All Access Leadership Training Pass Access		1.00	1,599.00	1,599.00
	Survey Monkey		1.00	384.00	384.00
02500040	52027 - PRINTING				
	External printing requirements; recruitment collateral materials; employee handbooks; bulk printing misc;		1.00	2,500.00	2,500.00 *
02500040	52039 - F/A <\$7500				.00
02500040	52067 - HARDWARE <\$7500				.00
02500040	53031 - LEGAL				
	Personnel Board legal retainer + miscellaneous HR legal fees - reduction based on prior years		1.00	40,000.00	40,000.00 *
02500040	53035 - PHYSICALS AND DRUG SCREENS				
	Pre-employment physicals, drug screens - increased hiring anticipated in FY2024 due to retirements FY2024 90 vacancies Increased cost of psych evaluations and physical/drug screening		1.00	30,000.00	30,000.00 *
02500040	53037 - RECRUITMENT				
	Enhanced recruitment initiative -digital and ad campaign -streaming.		1.00	40,000.00	40,000.00 *
	Alternative would be to hire additional position for a dedicated recruiter				
02500040	53044 - CONTRACT SERVICES				
	Consulting fees for Police promotional process support Recruitment support executive search/resumes Employee Confidential Hotline \$9,075.79		1.00	45,000.00	45,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

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ACCOUNTS FOR:

PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2024 FINANCE
02500040 54201 - P CARD EXPENSE WASH				.00
02500040 54212 - POSTAGE				1,500.00 *
General postage and express deliveries.		1.00	1,500.00	1,500.00
02500040 54243 - RETIREE POST EMP BENEFITS				30,000.00 *
Post employment benefits		1.00	30,000.00	30,000.00
Retiree Health/dental plan premiums and claims expenses				
02500040 54245 - BANK/LOCKBOX/ONLINE FEES				.00
02500040 54248 - MISCELLANEOUS				.00
Use Operating 52022 for anything that does not fit in another code.		1.00	.00	.00
02500040 56021 - PERSONNEL SELECTION TEST				21,500.00 *
Exams, testing; includes enhanced police and fire promotional process SME interview expenses; includes anticipated increased hiring due to retirements in both fire/police department promotional exam		1.00	21,500.00	21,500.00
02500040 56022 - SUPERVISOR TRAINING				.00
02500040 56024 - DEPARTMENT HEAD TRAINING				6,500.00 *
Department Head training including off-site team building/conferences for Sr. Leaders.		1.00	6,500.00	6,500.00
02500040 56025 - PRE-EMPLOYMENT EXPENSE				2,000.00 *
Background screens, interview expenses. Anticipated increase in activity due to retirements.		1.00	2,000.00	2,000.00
02500040 56028 - EMPLOYEE TRAINING				1,000.00 *
Employee training and development		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 24025 FY24 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:

PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2024 FINANCE
02500040 56061 - COMMUNICATION SERVICES				700.00 *
Verizon Cell Phone - HR Director based on current service plan		1.00	700.00	700.00
02500040 56066 - TRAINING				6,745.00 *
Tyler Connect Conference travel only Director \$3000		1.00	5,300.00	5,300.00
Tyler Connect Conference travel only Payroll Administrator \$2300				
Annual Conferences:				
TVC-SHRM - Director and 4 employees		1.00	1,445.00	1,445.00
AAPPA - Director only				
League of Municipalities - Director includes fees and travel expenses				
02500040 56099 - TUITION REIMBURSEMENT				15,000.00 *
Employee Benefits - City wide benefit		1.00	15,000.00	15,000.00
CDL sponsorship				
Low participation in recent years leading to reduced budget request. will address at mid-year if demand increases.				
02500040 59094 - MACHINERY AND EQUIPMENT				.00

TOTAL PERSONNEL BOARD

1,016,798.89

TOTAL PERSONNEL BOARD FUND

2,033,597.78

TOTAL REVENUE

1,016,798.89

TOTAL EXPENSE

1,016,798.89

GRAND TOTAL

2,033,597.78

** END OF REPORT - Generated by Demeester, Kyle J **