

Date Issued: August 23<sup>rd</sup>, 2023

Invitation to Bid No.: 23-026

The City of Decatur will accept sealed bids for the following material, equipment or services:

Description: **Building Addition at Recycling Facility**

**A mandatory Pre-bid Meeting will be held September 6<sup>th</sup> at 10:00am on the 7th floor of Decatur City Hall, 402 Lee Street Decatur, AL.**

**Sealed and marked bids must be received before 2:00 P.M. on September 20<sup>th</sup>, 2023.**

Return sealed bid to:

Regular Mail

City of Decatur  
Purchasing Department  
P.O. Box 488  
Decatur, AL 35602

Courier

City of Decatur  
Purchasing Department  
Third Floor  
402 Lee St., NE  
Decatur, AL 35601

I/We agree to furnish at the prices shown and guarantee that each item offered will meet or exceed all specifications, terms and conditions, and requirements listed. I herein affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise. I have read and understand all terms and conditions of this bid.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Typed/Printed Authorized Name

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contractor's License No. (if required)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email

# PRICE SHEET

Opening Date: **September 20<sup>th</sup>, 2023**

Invitation to Bid No.: **23-026**

Opening Time: **2:00pm**

<b>Total Project Cost (See Pages 3-5 for Scope)</b>	
<b># of Days to Complete</b>	

\*Site visits can be scheduled by contacted Danny Dotson at [ddotson@decatour-al.gov](mailto:ddotson@decatour-al.gov) or by calling 256-341-4770.

**Prices quoted in all bids for personal property shall be total delivered price.**

- A bid bond **IS** required for this ITB.
- Delivery can be made \_\_\_\_\_ days or \_\_\_\_\_ weeks after receipt of order.
- Terms: \_\_\_\_\_ (Discounts offered in payment terms will be considered in the bid evaluation)
- Prices valid for acceptance within \_\_\_\_\_ days (not to be less than 180 days)

**NOTE: FOR THIS BID TO BE CONSIDERED RESPONSIVE, ALL INFORMATION REQUESTED SHOULD BE SUPPLIED, AS APPROPRIATE OR THE ENTIRE BID MAY BE DISQUALIFIED. BID RESPONSE MUST BE IN INK OR TYPED WITH THE ORIGINAL SIGNATURE INCLUDED.**

**By signing this contract, (Insert Company Name)\_\_\_\_\_ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.**

\_\_\_\_\_  
Bidder Signature

\_\_\_\_\_  
Company

# **Building Addition to Recycling Facility located at 625 Landfill Drive, Trinity, AL 35673**

## **Inclusions:**

### **00 Project Requirements**

- a. Architectural/Structural/Mechanical/Electrical Design

### **01 General Conditions**

- a. Project Supervision
- b. Safety Measures & Inspections
- c. Layout & Field Engineering
- d. Necessary Equipment & Tools
- e. Progress & Final Cleanup
- f. Waste Disposal to off-site

### **02 Demolition**

- a. Include sawing existing slab & removal at new footing locations. Slab will be removed and place back once foundations are installed.
- b. Removal of metal wall panels and girts along existing wall at 1<sup>st</sup> & 2<sup>nd</sup> bay.
- c. Removal of the cmu wainscot at the 1<sup>st</sup> & 2<sup>nd</sup> bay where metal sheeting has been removed.

### **03 Concrete**

- a. Spread Footings: Include saw-cutting the existing slab, excavation, rebar reinforcing, placing 3000psi concrete, finishing top of the footing to match the elevation of the existing slab. Columns shall bear on piers 8" above the existing slab.
- b. Include 4.5 tons of rebar reinforcing.
- c. 5x5 Steeps at (2) man doors

### **04 Masonry**

- a. 8" Split-face block 4'—wainscot at 3 exterior walls
- b. Split-face returns at outside corners, flush cut at door jambs
- c. Block to reinforced & concrete filled
- d. #5 Rebar dowels to be drilled into turndown slab edge at 2' on centers.
- e. Exterior side of block to be painted to match existing building

### **05 Miscellaneous Metals**

- a. Installation of (8) steel pipe bollards, concrete-filled, painted

### **06 Openings**

- a. (4) 3070 Hollow Exterior Metal man Doors with finish hardware
- b. (2) 16x24 Rolling Steel Doors, non-insulated, electric operated

## **07 Pre-Engineered Metal Building**

- a. Warehouse 78'-0 W x 81'9" L x 27'-0" low eave
- b. Single Slope, 1:12 slope
- c. Building Code 2015 IBC
- d. Live Load 20psi reducible by code
- e. Ground Snow Load 10psf
- f. Wind Speed 115mph
- g. Primary Collateral Load 5psf, Secondary Collateral Load 5psf
- h. Bypass wall girts
- i. 4: Faced Roof Insulation & 4" Faced Wall Insulation
- j. 26ga PBR Roof, Galvalume finish, Gutter & downspouts
- k. 26ga Ribbed Wall Panel, Painted, std manufacturer colors
- l. 5'-4" tall eave lites full 81' length
- m. Standard Gutters & Downspouts

## **08 Mechanical**

- a. Fabrication and installation of approximately 400' of 2" sch 40 CS pipe
- b. Piping shall tap the generator coolant loop in existing building
- c. Furnish & install (1) Heat exchanger similar to existing units in the new addition

## **09 Electrical**

- a. (21) Twenty one Hi-Bay LED light fixtures
- b. (2) Two Exit/Emergency Fixtures over man doors
- c. (2) Two exterior Egress fixtures over man doors
- d. (2) Two exterior LED fixtures beside man doors
- e. Relocate (2) two existing LED Flood fixtures to new building
- f. (8) Eight 20 amp, 120 volt convenience receptacles in new building
- g. Electrical power to (2) two new overhead doors
- h. Electrical power to (2) two new fan coil units that will tie to existing boiler system
- i. All electrical power to be fed from existing panel in existing building
- j. Moving the existing power pole, transformer, transformer pad, primary conduit, secondary conduit/wire IS NOT INCLUDED.

## **Clarifications/Exclusions**

1. All 3<sup>rd</sup> party testing to be handled directly by owner
2. Any Aid to Construction that may be charged by Joe Wheeler Electric to relocate existing power pole NOT INCLUDED. Once Joe Wheeler/Decatur Utilities has determined where the new pole/transformer should be located, additional work may be priced for transformer pad, primary raceways, secondary runs, etc. if required.
3. Any rock excavation, unclassified material excavation/fill, nor over-excavation/fill should not be included should soils be deemed unsuitable by owner's testing agency.

4. Does not include any site utility work, fire protection, or plumbing. The existing wall hydrant shall remain and any owner provided eye was stations needed shall be stand alone and discharge to shop floor.

## STANDARD TERMS AND CONDITIONS

**IN ORDER TO SUBMIT A RESPONSIVE BID, IT IS VERY IMPORTANT THAT ALL TERMS AND CONDITIONS, SPECIFICATIONS AND INSTRUCTIONS ARE READ THOROUGHLY.**

Bid response envelopes shall be properly identified on the front with the invitation to bid number, opening date and time. Each individual invitation to bid shall be submitted in a separate sealed envelope. Multiple bid responses submitted in the same envelope/courier package (that are not in separate envelopes properly identified) shall be rejected. The Purchasing Department assumes no responsibility for late bid responses that occur due to the U.S. Postal Service or private courier service.

Bid responses and signature page must be submitted on this form in ink or typewritten or the bid will be rejected. Submit this **original and (1) copy** of the original with your response.

For a “no-bid” response, return the signature page signed and marked “no bid”. Non-response may result in removal from active bidders list.

The attached specifications are being provided to potential bidders as guidelines that describe the type and quality of equipment, supply, and/or service the City of Decatur is seeking to purchase. The bidder must indicate compliance or list exceptions to each specification item for consideration. Failure to comply with this provision could be cause for rejection of the bid.

Bid responses must be received in the office of the Purchasing Department not later than the date and time specified.

The Purchasing Department will not accept facsimile (fax) nor email transmissions of bids.

Changes or modifications of this Invitation to Bid are allowed only by written authority of the Purchasing Agent.

Non Appropriation of Funds: Continuation of any agreement between the City of Decatur and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the City as a result. The City will not incur liability beyond the payment of accrued agreement payment.

Descriptive Literature: Reference to brand names and numbers is not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality indicated will be considered, providing the bid clearly describes the item offered and indicates how it differs from the referenced brands. Descriptive literature on any supplemental information necessary for comparison purposes shall be submitted with the bid or the Purchasing Agent may reject the bid for that item. Reference to literature submitted with a previous bid, or on file with the Purchasing Department will not satisfy this requirement.

The City of Decatur reserves the right to modify all or any portion of this Invitation to Bid when the best interest of the City is involved. The City reserves the right to award this bid to a single vendor or multiple vendors when in the best interest of the City. The City reserves the right to award parts of this bid or to reject all bid submissions.

The City of Decatur reserves the right to seek clarification of bid responses from vendors submitting responses.

The City of Decatur is exempt from all Federal, sales and use taxes.

All bidders shall maintain such insurance as will protect bidder and the City of Decatur from claims under Workman's Compensation Acts and from claims for damage and or personal injury, including death, which may arise from the operation and/or fulfillment of the resulting contract of this Invitation to Bid. Insurance shall be written by companies authorized to do business in Decatur, Alabama. **Evidence of insurance shall be furnished to the City of Decatur Purchasing Department with submitted bids.**

Any individual, company, or corporation doing business with the City of Decatur must possess and show proof thereof all proper licenses and/or proper certifications required by Federal, state and local statutes and regulations prior to award when requested.

The City of Decatur reserves the right to terminate any contract resulting from this bid for just and reasonable cause whereby it appears to be in the best interest of the City. The City shall give the Contractor 90 day's written notice of termination.

The successful bidder agrees, by entering into this contract, to defend, indemnify, and hold the City of Decatur harmless from any and all causes of action or claims of damages arising out of or related to bidder's performance under this contract.

The successful bidder shall abide by all Federal, State, and Local Statutes, laws, regulations, and ordinances. Including but not limited to a current business license and remittance of sales tax owed to the City.

**A Bid Bond or a certified check in the amount of five percent (5%) of the price bid, or \$10,000, whichever is least, payable to the City of Decatur, must accompany each bid. Performance Bond and Payment Bond, each in the amount of one-hundred percent (100%) of the bid amount, will be required of the successful Bidder.**

An electronic version of this bid is available on the City's website at [www.decaturlabamaua.com](http://www.decaturlabamaua.com) or by emailing [purchasing@decaturlabamaua.gov](mailto:purchasing@decaturlabamaua.gov). In order to decrease the evaluation time and insure award by the award date please enter your responses in the electronic version if possible, and return it with a hard copy with your bid response package.

The hard copy of the invitation to bid on file in the City of Decatur Purchasing office shall serve as the master document. Any alterations, deletions, additions or other changes that materially change the intent of the bid could be considered grounds for rejection of the bid response.

Materials incorporated into the Work are exempt from sales and use tax pursuant to Alabama Act No. 2013-205 (effective January 1, 2014). General Contractors and subcontractors interested in bidding are advised to contact the Sales, Use, & Business Tax Division of the Alabama Department of Revenue for information regarding required qualifications for exemption. Materials incorporated into the project are exempt from sales and use tax. General contractors and/or subcontractors are advised that the successful bidder will be required to submit a routine application to the Alabama Department of Revenue for an exemption certificate. **The exemption certificate application must be furnished to the City of Decatur Purchasing Department prior to submission to the State of Alabama.**

Exclusion of the electronic files in a bid response is not a basis for rejection.

A BID RESPONSE MAY BE REJECTED IF:

- Bids improperly submitted or identified
- Bid bond not included
- Bid not signed or not original signature
- Requested information, or documentation not submitted with bid
- Failure to acknowledge receipt of addendum with bid
- Material alteration of the master document
- Invitation to bid number not on face of envelope
- Received late
- Bid response not on original form
- Bid not in ink or typed
- Proper licensing not included/provided as required by law

Notice: As a condition of contract, grant or incentive performance with the City of Decatur, compliance with the requirements of the Beason-Hammon Alabama Taxpayer and Citizen Protection Act must be provided. Please enter the name of your company and your name and complete the affidavit below. Your signature must be notarized.

BUSINESS NAME: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

### **E-VERIFY AFFIDAVIT**

I am the applicant listed above. In my capacity as \_\_\_\_\_ of the business entity listed above, I do hereby execute this affidavit on behalf of the business listed above and, by executing this affidavit, I verify that business' compliance with Section 31-13-9 of the Code of Alabama, 1975, stating affirmatively that it does not knowingly employ, hire for employment or continue to employ an unauthorized alien. Further, the business has registered with and is participating and will participate during the performance of any contract with the City in the federal work authorization program known as "E-verify" web address <https://e-verify.uscis.gov/enroll> , operated by the United States Citizenship and Immigration Service Bureau of the United States Department of Homeland Security to verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P. L. 99-603, in accordance with the applicable provisions of Alabama's Immigration law.

The undersigned further represents that, should the business employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City, it will secure from such subcontractor(s) verification of compliance with Section 31-13-9 of the Code of Alabama, 1975, in a form substantially similar to this affidavit. The Business further agrees to maintain records of such compliance and provide a copy of each said verification on request of the City.

\_\_\_\_\_  
E-verify Employment Eligibility Verification User Identification Number

\_\_\_\_\_  
Applicant

Sworn to and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

## **Section 34-8-8**

*Copy of chapter to be included in plans of owners, architects, and engineers; inclusion of license number on bid.*

(a) All owners, architects, and engineers preparing plans and specifications for work to be contracted in Alabama pursuant to this chapter shall include in their invitations to bidders, including but not limited to all public and private advertisements, and their specifications a copy of this chapter or the portions thereof as are deemed necessary to convey to the invited bidder, whether he or she is a resident or nonresident of this state and whether a license has been issued to him or her or not, the information that it will be necessary for him or her to show evidence of license before his or her bid is considered. Any person including an owner, architect, or engineer who violates this section shall be guilty of a Class B misdemeanor and shall for each offense of which he or she is convicted be punished, fined, or both, in accordance with Sections 13A-5-7 and 13A-5-12.

(b) All owners, architects, and engineers receiving bids pursuant to this chapter shall require the person, firm, or corporation to include his or her current license number on the bid. The owner, architect, and engineer shall reject all bids that do not contain the current license number of the general contractor submitting the bid. All persons who violate this subsection shall be guilty of a Class C misdemeanor and shall for each offense for which he or she is convicted be punished, fined, or both, in accordance with Sections 13A-5-7 and 13A-5-12.

**(Acts 1935, No. 297, p. 721; Code 1940, T. 46, §79; Acts 1959, No. 571, p. 1429; Acts 1996, No. 96-640, p. 1013, §1.)**

**All contractors shall bid and perform work in the name which appears on the official records of the State Licensing Board For General Contractors for the current license.**

**All bidders must include his or her current license number on the outside of the sealed bid envelope.**

**CITY OF DECATUR, ALABAMA  
Contractor Pre-qualification Form (PQF)**

**This form must returned in your sealed bid submission**

<b>Safety Health and Environmental (FOR CONTRACTORS AND MAJOR SUPPLIERS)</b>			
<b>GENERAL INFORMATION</b>			
1. Company Name:		Telephone:	
Street Address:		Mailing Address:	
2. Contact for Insurance Information (Name):			
Title:		Telephone:	Fax:
3. PQF Completed By (Name):			
Title:		Telephone:	Fax:
<b>ORGANIZATION</b>			
4. Project Description:			
_____			
_____			
<b>SAFETY, HEALTH &amp; ENVIRONMENTAL PERFORMANCE</b>			
5. Injury & Illness Stats (Year) (Year) (Year)			
(previous 3 years)			
Total Recordable Incidents:	_____	_____	_____
Fatalities:	_____	_____	_____
6. Has your company received any Citations, Notice of Violations, or other penalties relative to safety, health, or environmental within the last three years?			
Yes _____ No _____			
If Yes, please provide detailed explanation.			
_____			
_____			
_____			

7. Does your organization have a "Drug Free Workplace Policy" and/or Program?

Yes    No

8. Does your organization have an Accident/Incident Reporting and Investigation procedure?

Yes  No

9. Do you have a Safety Orientation Program?

Yes  No

10. Do you conduct field safety inspections?

Yes  No

11. Do you conduct Safety Meetings?

Yes  No

12. Company Safety Health and Environmental contact:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: Mobile \_\_\_\_\_

Office \_\_\_\_\_

Email Address: \_\_\_\_\_

13. Company Representative:

Signature \_\_\_\_\_

Date \_\_\_\_\_