

11/21/2022 12:41
drunager

City of Decatur
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 23025 FY23 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:
PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2023 COUNCIL AP
000 NO DEPARTMENT				
02500030 025-000-98-000-39114- GENERAL FUND		1.00	1,011,897.00	-1,011,897.00 *
Transfer from General Fund to cover the FY23 budget.				-1,011,897.00
TOTAL NO DEPARTMENT PERSONNEL BOARD				-1,011,897.00
019				
02500040 025-019-15-000-51001- REGULAR SALARIES & WAGES		1.00	510,361.00	510,361.00 *
Annual Salary				510,361.00
02500040 025-019-15-000-51005- PART-TIME WAGES		1.00	32,000.00	32,000.00 *
				32,000.00
02500040 025-019-15-000-51030- LIFE INSURANCE		1.00	919.00	919.00 *
Life insurance				919.00
02500040 025-019-15-000-51032- LT DISABILITY INSURANCE		1.00	1,470.00	1,470.00 *
				1,470.00
02500040 025-019-15-000-51034- DENTAL INSURANCE		1.00	4,200.00	4,200.00 *
				4,200.00
02500040 025-019-15-000-51036- VISION INSURANCE		1.00	805.00	805.00 *
				805.00
02500040 025-019-15-000-51040- RETIREMENT		1.00	81,674.00	81,674.00 *
				81,674.00
02500040 025-019-15-000-51041- FICA		1.00	41,491.00	41,491.00 *
FICA				41,491.00

11/21/2022 12:41
drunager

City of Decatur
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 23025 FY23 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:
PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2023	COUNCIL AP
02500040 025-019-15-000-51042- MEDICAL INSURANCE		1.00	70,209.00	70,209.00	*
02500040 025-019-15-000-52021- OFFICE SUPPLIES		1.00	3,500.00	3,500.00	*
General office supplies, including employee file folders, copier paper, applicant testing supplies, W2 and 1095 tax documents 3 yr average					
02500040 025-019-15-000-52022- OPERATING SUPPLIES		1.00	1,000.00	1,000.00	*
Includes Shred-It, Survey Monkey, badging supplies 3 yr average					
02500040 025-019-15-000-52023- REPAIR & MAINTENANCE		1.00	100.00	100.00	*
typewriter repair/maintenance (slowly phasing typewriters out of the department, but still actively in use). 3 YR average					
02500040 025-019-15-000-52026- DUES AND PUBLICATION		1.00	340.00	4,628.00	*
Society of HR Management (SHRM) dues for director \$219					
TVC-SHRM Annual Dues - 4 employees					
International Public Management Association for Human Resources (IPMA-HR) Annual Dues					
Alabama Association of Public Personnel Administrators (AAPPA) Annual Dues					
Society and Local Government Benefits Association (SALGBA) Annual Dues					
Business and Legal Resources - HR Law and Documents - Annual Subscription					

11/21/2022 12:41
 drunager

City of Decatur
NEXT YEAR BUDGET DETAIL REPORT
P 3
bgnyrpts
PROJECTION: 23025 FY23 HUMAN RESOURCES BUDGET FUND 025
ACCOUNTS FOR:
PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2023 COUNCIL AP
Business Management Daily Newsletter and All Access Leadership Training Pass Access		1.00	384.00	384.00
Survey Monkey				
02500040 025-019-15-000-52027- PRINTING		1.00	2,500.00	2,500.00 *
External printing requirements; recruitment collateral materials; employee handbooks; bulk printing misc;				2,500.00
02500040 025-019-15-000-52039- F/A <\$7500		1.00	300.00	4,140.00 *
Privacy panel (1)		1.00	2,000.00	300.00
If office enclosure is built (requested in Dept 017 budget) we will need (1) desk with hutch		1.00	1,840.00	2,000.00
Set of conference room chairs estimated 8 @ \$230 each				1,840.00
02500040 025-019-15-000-53031- LEGAL		1.00	50,000.00	50,000.00 *
Personnel Board legal retainer + miscellaneous HR legal fees				50,000.00
02500040 025-019-15-000-53035- PHYSICALS AND DRUG SCREENS		1.00	22,000.00	22,000.00 *
Pre-employment physicals, drug screens based on 3 yr average				22,000.00
02500040 025-019-15-000-53037- RECRUITMENT		1.00	30,000.00	30,000.00 *
Enhanced recruitment initiative -digital and ad campaign -streaming.				30,000.00

11/21/2022 12:41
 drunager

 City of Decatur
 NEXT YEAR BUDGET DETAIL REPORT

 P 4
 bgnyrpts

PROJECTION: 23025 FY23 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:

PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2023	COUNCIL AP
02500040 025-019-15-000-53044- CONTRACT SERVICES		1.00	45,000.00	45,000.00	*
Consulting fees for Police promotional process support					
Recruitment support executive search/resumes					
Employee Confidential Hotline \$9,075.79					
02500040 025-019-15-000-54212- POSTAGE		1.00	1,500.00	1,500.00	*
General postage and express deliveries. 3 yr average					
02500040 025-019-15-000-54243- RETIREE POST EMP BENEFITS		1.00	25,000.00	25,000.00	*
Post employment benefits					
Retiree Health/dental plan premiums and claims expenses					
Expected to increase in FY2023					
02500040 025-019-15-000-54248- MISCELLANEOUS		1.00	1,000.00	1,000.00	*
Mileage expenses for local training/conferences					
3 yr average = 763					
Anticipated mileage expenses training/conferences					
02500040 025-019-15-000-56021- PERSONNEL SELECTION TEST		1.00	21,500.00	21,500.00	*
Exams, testing; includes enhanced police and fire promotional process SME interview expenses; includes anticipated increased hiring due to retirements in both fire/police department promotional exam					
3 yr average					

11/21/2022 12:41
 drunager

 City of Decatur
 NEXT YEAR BUDGET DETAIL REPORT

 P 5
 bgnyrpts

PROJECTION: 23025 FY23 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:

PERSONNEL BOARD FUND

	VENDOR	QUANTITY	UNIT COST	2023 COUNCIL AP
02500040 025-019-15-000-56024- DEPARTMENT HEAD TRAINING		1.00	6,500.00	6,500.00 *
Department Head training including off-site team building/conferences for Sr. Leaders.				
02500040 025-019-15-000-56025- PRE-EMPLOYMENT EXPENSE		1.00	2,000.00	2,000.00 *
FY2023 expanded services; limitations on access of information. Background screens, interview expenses. Anticipated increase in activity due to retirements.				
02500040 025-019-15-000-56028- EMPLOYEE TRAINING		1.00	1,000.00	1,000.00 *
Employee training and development				
02500040 025-019-15-000-56061- COMMUNICATION SERVICES		1.00	700.00	700.00 *
Verizon Cell Phone - HR Director based on current service plan				
02500040 025-019-15-000-56066- TRAINING		1.00	5,300.00	6,700.00 *
IF CONVERSION /UPGRADE OCCURS: Tyler Connect Conference travel only Director \$3000 Tyler Connect Conference travel only Payroll Administrator \$2300				
Annual Conferences: TVC-SHRM - Director and 3 employees AAPP - Director only League of Municipalities - Director includes fees and travel expenses				
		1.00	1,400.00	1,400.00

11/21/2022 12:41
 drunager

City of Decatur
 NEXT YEAR BUDGET DETAIL REPORT

P 6
 bgnyrpts

PROJECTION: 23025 FY23 HUMAN RESOURCES BUDGET FUND 025

ACCOUNTS FOR:

PERSONNEL BOARD FUND

02500040 025-019-15-000-56099- TUITION REIMBURSEMENT

VENDOR	QUANTITY	UNIT COST	2023 COUNCIL AP
	1.00	40,000.00	40,000.00 *
			40,000.00

Employee Benefits - City Wide
 benefit

CDL sponsorship

TOTAL PERSONNEL BOARD	1,011,897.00
TOTAL PERSONNEL BOARD FUND	.00

GRAND TOTAL	.00
-------------	-----

** END OF REPORT - Generated by Runager, Dawn T **