

**City of Decatur, Alabama**  
Sales / Seller's Use / Consumer's Use / Leasing Tax Report

Reporting Period \_\_\_\_\_

<b>Taxpayer ID #:</b>	<b>Filing Frequency:</b>
<b>Business Name and Address:</b>	

**WHEN ARE TAXES DUE?**

Tax returns & payments are due each calendar month *on or before* the 20th of the following month during which the tax is accrued!

**\*\*\* NOTICE \*\*\***

**TOTAL DISCOUNT MAY NOT EXCEED \$400.00 PER MONTH**

\*\*\* Reporting questions? Email them to: [taxhelp@decatur-al.gov](mailto:taxhelp@decatur-al.gov) \*\*\*

Check here if this is a final tax return. Please visit [www.decaturalabamausa.com](http://www.decaturalabamausa.com) if you need help with this form or to print extra forms.

Type of Tax/Tax Area	(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Gross Sales Amount	Total Deductions	Net Taxable	Tax Rate	Gross Tax Due	1% Discount	Net Tax
<b>Sales Tax / Seller's Use</b>							
a. Automotive Rate	\$	\$	\$	1%	\$	\$	\$
b. Manufacturing Rate	\$	\$	\$	1.50%	\$	\$	\$
c. General Rate	\$	\$	\$	4%	\$	\$	\$
<b>Consumer Use Tax</b>							
a. Automotive Rate	\$	\$	\$	1%	\$	N/A	\$
b. Manufacturing Rate	\$	\$	\$	1.50%	\$	N/A	\$
c. General Rate	\$	\$	\$	4%	\$	N/A	\$
<b>Leasing / Rental Tax</b>							
a. Automotive Rate	\$	\$	\$	1%	\$	N/A	\$
b. Manufacturing Rate	\$	\$	\$	1.50%	\$	N/A	\$
c. General Rate	\$	\$	\$	4%	\$	N/A	\$

**> Mail returns with (CHECK ONLY) payments to:**

**City of Decatur  
Sales Tax, Dept. R-6  
PO Box 830525  
Birmingham, AL 35283-0525**

> All returns with zero tax due or any correspondence should be mailed to:

City of Decatur  
Revenue Department  
P.O. Box 488  
Decatur, AL 35602-0488

> Postmark cancellation determines timely filing!

> For questions or assistance please call (256) 341-4546 or email [taxhelp@decatur-al.gov](mailto:taxhelp@decatur-al.gov)

By signing this report I am certifying that this report, including any accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief, a true and complete report for the period stated.

Date \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_

(1) NET TAX DUE <i>(Total of Column G)</i>	\$
(2) PENALTY <i>(Item 1 x 15%)</i>	\$
(3) INTEREST <i>(Item 1 x 1%)</i>	\$
(4) TOTAL TAX DUE (Item 1) <i>(If delinquent, Items 1+2)</i>	\$
(5) ENTER CREDIT INVOICE AMOUNT HERE <i>(Enclose a copy of the credit memo)</i>	\$
<b>TOTAL AMOUNT DUE &amp; ENCLOSED</b>	\$
<b>FILE AND PAY YOUR TAX ONLINE AT: <a href="http://www.revenue.alabama.gov">www.revenue.alabama.gov</a></b>	

*Please make your checks payable to the "City of Decatur".*